

Agenda

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Licensing and Gambling Acts Committee

Date: **Tuesday 21 January 2014**

Time: **5.00 pm**

Place: **Oxford Town Hall**

For any further information please contact:

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Licensing and Gambling Acts Committee

Membership

Chair	Councillor Tony Brett	Carfax;
Vice-Chair	Councillor Mary Clarkson	Marston;
	Councillor Laurence Baxter	Quarry and Risinghurst;
	Councillor Anne-Marie Canning	Carfax;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Colin Cook	Jericho and Osney;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Steven Curran	Northfield Brook;
	Councillor John Goddard	Wolvercote;
	Councillor Michael Gotch	Wolvercote;
	Councillor Sam Hollick	Holywell;
	Councillor Shah Khan	Cowley;
	Councillor Mark Lygo	Churchill;
	Councillor Val Smith	Blackbird Leys;
	Councillor David Williams	Iffley Fields;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

The quorum for this Committee is 5 Members and substitutes are not permitted.

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 LICENSING ACTIVITY UPDATE - AUGUST - DECEMBER 2013

1 - 6

The Head of Environmental Development has submitted a report which details the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between April 2013 and July 2013.

The Committee is asked to note the report and make any comments and recommendations regarding the future work of the Licensing Function.

4 LICENSING ACT 2003 & GAMBLING ACT 2005: LICENCE FEES & CHARGES FOR THE 2014/15 FINANCIAL YEAR

7 - 12

The Head of Environmental Development has submitted a report the purpose of which is to seek agreement of the licence fees for 2014/15 where the Council has discretion over the level of fee charged.

The Committee is asked:

- (a) To note the licence fees set by statute;
- (b) To agree the licence fees for 2014/15 as set out in this report.

5 MINUTES

13 - 14

Minutes of the meeting held on 5th September 2013.

6 DATES OF FUTURE MEETINGS

The Committee will meet on the following dates:

Tuesday 10th June 2014
Tuesday 23rd September 2014
Tuesday 27th January 2015

Tuesday 19th May 2015

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DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

To: Licensing and Gambling Acts Committee

Date: 21 January 2014 **Item No:**

Report of: Head of Environmental Development

Title of Report: Update on Licensing Authority Activity
August 2013 – December 2013

Summary and Recommendations

Purpose of report: To inform Committee of the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between August 2013 and December 2013.

Report Approved by:

Finance: Paul Swaffield
Legal: Daniel Smith

Policy Framework: Statement of Licensing Policy

Recommendation(s):

The Committee is recommended to
(i) note the contents of the report; and
(ii) make any comments and recommendations regarding the future work of the Licensing Function.

Introduction

1. This report informs Committee of progress made by the Licensing Authority ("the Authority") under the duties of the Licensing Act 2003 and Gambling Act 2005 between August 2013 and December 2013. Under Policy GN10 of the Statement of Licensing Policy, the Licensing Authority should report to the Committee on matters determined by the Head of Environmental Development with delegated authority.
2. The report covers data on service volumes; details of Licensing hearing decisions; decisions made under delegated powers; information on Temporary Event Notices ("TENS") and enforcement activity.
3. There are no financial requirements for consideration contained within this report.

Applications Received by the Licensing Authority

4. The table below provides data on licence applications received and processed during the period August 2013 and December 2013.

Applications Received	TOTAL
Gambling	0
New (Premises / Clubs)	15
Variations & Minor Variations (Premises / Clubs)	15
Personal Licences	45
Administrative Changes	121
TEN's	261

5. To date (since November 2005 when the Licensing Act 2003 came in to effect) the Licensing Authority has processed; 1,525 Personal Licences; 938 New Premises Licences and Club Premises Certificates; 353 Variations on Premises Licences and Club Premises Certificates; 1234 Premises Transfer / Amendment to Premises Licence Applications.

Temporary Event Notices

6. A Temporary Event Notice (TEN) is a notification given by an individual to Oxford City Council giving notice of an event that is to take place for an adhoc event or an extension to an existing licence.
7. Only the Police or Environmental Health can object to a TEN. If, as in most cases, there is no objection and the application does not exceed the maximum number of events in a year permitted by the 2003 Act, the TEN is simply acknowledged and returned to the applicant. Should the Police or Environmental Health object then the TEN will go to a hearing or be refused and a Counter Notice issued.

Applications Granted or Refused by the Licensing Authority

8. A hearing is not required where an application has been lawfully made and no Responsible Authority or Interested Party has made a representation, or if the application made is a Minor Variation. 23 Premises Licences in this category were issued by the Head of Environmental Development under delegated authority.
9. If a relevant objection is received in relation to a Minor Variation application, the Licensing Authority delegates the determination of the application to Officers. Two such applications met with relevant representations, and were therefore refused. Both applicants may submit Full Variation applications in order to address the concerns of the representations.

Representations and Licensing Sub-Committee Hearings

10. When Relevant Representations are received from Interested Parties or Responsible Authorities then the application is determined at a Licensing Sub-Committee Hearing (save for those received in relation to a Minor Variation application as detailed at Paragraph 9 above).
11. Representations were received in respect to five applications. These representations led to Sub-Committee Hearings being required.
12. Representations relating to applications made during the reporting period were made as follows and led to the following decisions:

Bullington, Cowley Road (Variation of a Premises Licence):

5 x Interested Parties and Thames Valley Police. Application refused due to Special Saturation Policy.

Demijohn, Little Clarendon Street (New Premises Licence):

3 x Interested Parties. Application granted as applied for.

Oxford City Council, St Giles & Beaumont Street (New Premises Licence):

5 x Interested Parties. Application granted following reduction of hours and concessions made by applicant.

Oxford Brookes University, John Henry Brookes Building (New Premises Licence):

1 x Interested Party. Application granted as applied for.

Roosters, Gloucester Green (New Premises Licence):

2 x Interested Parties and Thames Valley Police. Application refused due to applicant not agreeing to implement necessary measures to uphold the licensing objectives.

Reviews of Licensed Premises

13. Under the 2003 Act it is possible for the Authority to review a Premises Licence at any time if a representation is received from a Responsible Authority or an Interested Party. Reviews may only arise in connection with a failure or failures in the premises connected to the licensing objectives.
14. No applications for a Premises Licence Review were received during this reporting period.

Appeals under the Licensing Act 2003

15. The Licensing Authority was not subject to any appeal during the period reported on.

Enforcement Activity

16. Between August 2013 and December 2013, the Licensing Team has carried out:
- 93 Routine (day-time and early evening) Compliance Check inspections of licensed premises during standard working hours. 12 Premises were found to be non-compliant. All issues of non-compliance related to a failure to display the Premises Licence Summary on site, and not having the Premises Licence on site. Warnings were issued to each Premises Licence holder and all matters have been rectified.
 - 5 Multi-Agency Operations (during the night) visiting 41 licensed premises (targeted at premises within specific locations that may be of high-risk, have appeared on the Active Casework list, or where conditions have been approved to be on the Premises Licence as agreed by a Responsible Authority). 8 venues were found to be non-compliant and issued with Warnings by the Licensing Officer. Non-compliance issues related to: noise limiter not connected, unsecured dangerous fittings, inoperable CCTV cameras, blocked fire escapes, failure to hold Premises Licence on site.
 - 4 Alcohol Test Purchase Operations (during evening time) visiting 24 licensed premises. 4 venues failed the Operations. 3 were issued with Fixed Penalty Notices by the Police, 1 has been forwarded for prosecution as the DPS refused to accept the offer of a Fixed Penalty Notice. In all cases the Licensing Authority followed up the Operation by sending Warning letter to each of the Premises Licence holders.
 - 5 “Hi-Viz” Enforcement Operations (late at night) visiting 53 licensed premises (targeting high-risk premises (i.e. nightclubs, large capacity bars, etc.)). Some premises were visited more than once due to the nature of their business and the need for the Licensing Authority to ensure a proportionate compliance approach. 3 venues were found to be non-compliant with the conditions of their Premises Licences, all received Warnings for such matters as leaving doors and windows open during amplified entertainments and failing to adequately resolve matters that had previously been brought to their attention.
 - 9 Targeted Operations (late at night) making 30 visits to licensed premises (specifically carried out at premises which have caused concern to NightSafe partners or intelligence has led to a need to monitor the premises). 4 venues in particular have required multiple visits in order to establish a better level of management control at them, and 2 premises in particular are the subject of on-going Partnership enforcement.
17. The objectives of the pro-active compliance checks, and the late night enforcement inspections, is to ensure that the Authority has a keen eye on how the licensed trade upholds the licensing objectives, to record the actions of the Authority in a transparent manner, to place on record that enforcement actions had been undertaken and advice given to resolve

any issues of non-compliance, and to build and maintain a productive relationship with licence holders.

18. In total 23 Warnings and 3 Fixed Penalty Notices were issued to the premises who failed to comply with the necessary regulations during either the normal working hours or non-standard hours operations.
19. All of the premises issued with advice or Warnings have since complied with the requirements of the Licensing Act 2003. Should further failures to comply with the necessary requirements occur further enforcement action may be taken by both the Licensing Authority and Responsible Authorities that may include applying for a Review of the licence and / or prosecution of the licence holder.
20. The Weekend Night-time Operation recently implemented by the Environmental Development Service operates between 11.00 p.m. and 4.00 a.m. on both Friday and Saturday nights and proactively checks for noise related problems at venues holding Temporary Event Notices and other events such as College Balls.
21. The Operation also monitors how licensed premises manage the dispersal of the public from their venues and provides feedback to the Licensing Authority in order that the appropriate actions are undertaken.

Service Requests

22. In addition to the pro-active enforcement, service requests were received by the Licensing Authority from members of the public, or referred to the Authority by the Responsible Authorities. These related to complaints about noise disturbances or failures to uphold the licensing objective of the prevention of crime and disorder. The reactive work resulted in a further 19 additional Warnings being issued.

Prosecutions

23. PACE (Police and Criminal Evidence Act) interviews are conducted when investigating failures by the Premises Licence holder or Designated Premises Supervisor to adequately uphold conditions of the Premises Licence. They are also held when any offence is witnessed by a Licensing Officer that warrants such an intervention.
24. The Licensing Authority had no reason to initiate any PACE interviews between August 2013 and December 2013.

Future Work & Notable Achievements

25. The relationship enjoyed by the Authority with the Institute of Licensing (IOL) continues, and training courses have been implemented both in Oxford and further afar for staff to continue their learning and development.
26. The Licensing Authority has become a Member of the National Association of Licensing Enforcement Officers (NALEO) which assists

licensing staff undertake further development courses and obtain further licensing qualifications.

Legal Implications

27. There are no legal implications contained within this report.

Financial Implications

28. There are no financial implications contained within this report.

Recommendations

29. The Committee is recommended to:

- (i) note the contents of the report; and
- (ii) make any comments and recommendations regarding the future work of the Licensing function.

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Version: 1.0

To: Licensing and Gambling Acts Committee

Date: 21 January 2014 **Item No:**

Report of: Head of Environmental Development

Title of Report: Licensing Act 2003 & Gambling Act 2005:
Licence Fees & Charges for the 2014/15 financial year

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2014/15 where the Council has discretion over the level of fee charged.

Report Approved by:

Finance: Paul Swaffield

Legal: Daniel Smith

Policy Framework:

Recommendation(s):

Committee is requested to:

- (a) note the licence fees and charges set by statute; and
- (b) agree the licence fees and charges for 2014/15 as set out in this report.

1. The purpose of this report is to agree licence fees for 2014/15 where the Council has discretion over the level of fee charged. The proposed fees are set out at **Appendix One**.
2. This Committee is responsible for fees under the Licensing Act 2003 and Gambling Act 2005. Fees for other types of licence will be the subject of a separate report to General Purposes Licensing Committee. All fees under the Licensing Act are set by statute.
3. The authority has discretion under the Gambling Act to set Gambling Premises Licence fees up to the statutory maximum. Fees for Gaming Machine Permits and Temporary Use Notices are set by statute.
4. The general principles when setting fees are that they must be reasonable and relate to the cost of performing the function. Costs include staffing, administration, testing, inspections, hearings and appeals.

5. No changes are proposed to the current level of fees and charges owing to the full cost recovery of the services provided having not risen, nor are the costs to provide the licensing function expected to increase during the next 12 months.

Financial Implications

6. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget.

Legal Implications

7. The Committee's responsibilities are set out in the Council's Constitution and include setting and reviewing licence fees under the Licensing Act 2003 and Gambling Act 2005.

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Background papers:

Appendix One: Licensing & Gambling Acts Fees & Charges 2014/15

Version number: 1.0

FEES & CHARGES	2013/14 £	2014/15 £	Increase / Decrease	Increase / Decrease	Comment
	£	£	%	£	
Licensing Act 2003					
Application Fees					
Application and Variation Fees - Premises Licences and Club Premises Certificates - Minimum	100.00	100.00	0.00%	0.00	Fee set by statute
Application and Variation Fees - Premises Licences and Club Premises Certificates - Maximum	635.00	635.00	0.00%	0.00	Fee set by statute
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00%	0.00	Fee set by statute
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1905.00	1905.00	0.00%	0.00	Fee set by statute
Minor Variation Fees - Premises Licences and Club Premises Certificates	89.00	89.00	0.00%	0.00	Fee set by statute
Additional fee for capacity of more than 5,000 people - Minimum	1000.00	1000.00	0.00%	0.00	Fee set by statute
Additional fee for capacity of more than 5,000 people - Maximum	64000.00	64000.00	0.00%	0.00	Fee set by statute
Annual Fees					
Premises Licences and Club Premises Certificates - Minimum	70.00	70.00	0.00%	0.00	Fee set by statute
Premises Licences and Club Premises Certificates - Maximum	350.00	350.00	0.00%	0.00	Fee set by statute
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00%	0.00	Fee set by statute
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1050.00	1050.00	0.00%	0.00	Fee set by statute
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00%	0.00	Fee set by statute
Additional fee for capacity of more than 5,000 people - Maximum	32000.00	32000.00	0.00%	0.00	Fee set by statute
Other Application Fees					
Personal Licence	37.00	37.00	0.00%	0.00	Fee set by statute
Transfer of Premises Licence	23.00	23.00	0.00%	0.00	Fee set by statute
Change of Designated Premises Supervisor	23.00	23.00	0.00%	0.00	Fee set by statute
Change of Name and / or Address	10.50	10.50	0.00%	0.00	Fee set by statute
Copy of licence	10.50	10.50	0.00%	0.00	Fee set by statute
Temporary Event Notice	21.00	21.00	0.00%	0.00	Fee set by statute
Provisional Statement	315.00	315.00	0.00%	0.00	Fee set by statute

LICENSING GAMBLING ACTS COMMITTEE: FEES CHARGES 2014/2015

FEES & CHARGES	2013/14	2014/15	Increase / Decrease	Increase / Decrease	Comment
	£	£	%	£	
Gambling Act 2005 - Premises					
Bingo Premises					
Application (3500 max permitted)	910.00	910.00	0.00%	0.00	No change proposed
Annual fee (1000 max permitted)	600.00	600.00	0.00%	0.00	No change proposed
Variation application (1750 max permitted)	1305.00	1305.00	0.00%	0.00	No change proposed
Transfer application (1200 max permitted)	425.00	425.00	0.00%	0.00	No change proposed
Reinstatement application (1200 max permitted)	545.00	545.00	0.00%	0.00	No change proposed
Provisional statement application (3500 max permitted)	790.00	790.00	0.00%	0.00	No change proposed
Copy of licence	25.00	25.00	0.00%	0.00	Fee set by statute
Notification of a change	50.00	50.00	0.00%	0.00	Fee set by statute
Family Entertainment Centre					
Application (2000 max permitted)	735.00	735.00	0.00%	0.00	No change proposed
Annual fee (750 max permitted)	665.00	665.00	0.00%	0.00	No change proposed
Variation application (1000 max permitted)	1000.00	1000.00	0.00%	0.00	No change proposed
Transfer application (950 max permitted)	390.00	390.00	0.00%	0.00	No change proposed
Reinstatement application (950 max permitted)	475.00	475.00	0.00%	0.00	No change proposed
Provisional statement application (2000 max permitted)	645.00	645.00	0.00%	0.00	No change proposed
Copy of licence	25.00	25.00	0.00%	0.00	Fee set by statute
Notification of a change	50.00	50.00	0.00%	0.00	Fee set by statute
Adult Gaming Centre					
Application (2000 max permitted)	735.00	735.00	0.00%	0.00	No change proposed
Annual fee (1000 max permitted)	665.00	665.00	0.00%	0.00	No change proposed
Variation application (2000 max permitted)	1015.00	1015.00	0.00%	0.00	No change proposed
Transfer application (1200 max permitted)	390.00	390.00	0.00%	0.00	No change proposed
Reinstatement application (1200 max permitted)	475.00	475.00	0.00%	0.00	No change proposed
Provisional statement application (2000 max permitted)	645.00	645.00	0.00%	0.00	No change proposed
Copy of licence	25.00	25.00	0.00%	0.00	Fee set by statute
Notification of a change	50.00	50.00	0.00%	0.00	Fee set by statute

LICENSING GAMBLING ACTS COMMITTEE: FEES CHARGES 2014/2015

FEES & CHARGES	2013/14	2014/15	Increase / Decrease	Increase / Decrease	Comment
	£	£	%	£	
Gambling Act 2005 - Premises (continued)					
Betting Premises (Track)					
Application (2500 max permitted)	870.00	870.00	0.00%	0.00	No change proposed
Annual fee (1000 max permitted)	790.00	790.00	0.00%	0.00	No change proposed
Variation application (1250 max permitted)	1250.00	1250.00	0.00%	0.00	No change proposed
Transfer application (950 max permitted)	415.00	415.00	0.00%	0.00	No change proposed
Reinstatement application (950 max permitted)	515.00	515.00	0.00%	0.00	No change proposed
Provisional statement application (2500 max permitted)	720.00	720.00	0.00%	0.00	No change proposed
Copy of licence	25.00	25.00	0.00%	0.00	Fee set by statute
Notification of a change	50.00	50.00	0.00%	0.00	Fee set by statute
Betting Premises (Other)					
Application (3000 max permitted)	820.00	820.00	0.00%	0.00	No change proposed
Annual fee (600 max permitted)	600.00	600.00	0.00%	0.00	No change proposed
Variation application (1500 max permitted)	1130.00	1130.00	0.00%	0.00	No change proposed
Transfer application (1200 max permitted)	405.00	405.00	0.00%	0.00	No change proposed
Reinstatement application (1200 max permitted)	500.00	500.00	0.00%	0.00	No change proposed
Provisional statement application (3000 max permitted)	710.00	710.00	0.00%	0.00	No change proposed
Copy of licence	25.00	25.00	0.00%	0.00	Fee set by statute
Notification of a change	50.00	50.00	0.00%	0.00	Fee set by statute

LICENSING GAMBLING ACTS COMMITTEE: FEES CHARGES 2014/2015

FEES & CHARGES	2013/14	2014/15	Increase / Decrease	Increase / Decrease	Comment
	£	£	%	£	
Gambling Act 2005 - Permits					
Alcohol Premises Gaming Machine Permits					
Application	150.00	150.00	0.00%	0.00	Fee set by statute
Existing operator application	100.00	100.00	0.00%	0.00	Fee set by statute
Annual fee	50.00	50.00	0.00%	0.00	Fee set by statute
Permit variation fee	100.00	100.00	0.00%	0.00	Fee set by statute
Transfer of permit	25.00	25.00	0.00%	0.00	Fee set by statute
Change of name on permit	25.00	25.00	0.00%	0.00	Fee set by statute
Copy of permit	15.00	15.00	0.00%	0.00	Fee set by statute
Notification of 2 machines	50.00	50.00	0.00%	0.00	Fee set by statute
Club Gaming Permits and Club Gaming Machine Permits					
Application	200.00	200.00	0.00%	0.00	Fee set by statute
Application (Club Premises Certificate holder)	100.00	100.00	0.00%	0.00	Fee set by statute
Annual fee	50.00	50.00	0.00%	0.00	Fee set by statute
Permit variation fee	100.00	100.00	0.00%	0.00	Fee set by statute
Renewal	200.00	200.00	0.00%	0.00	Fee set by statute
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00%	0.00	Fee set by statute
Permit variation fee	100.00	100.00	0.00%	0.00	Fee set by statute
Copy of permit	15.00	15.00	0.00%	0.00	Fee set by statute
Family Entertainment Centre Gaming Machine Permits					
Application	300.00	300.00	0.00%	0.00	Fee set by statute
Existing operator application	100.00	100.00	0.00%	0.00	Fee set by statute
Renewal	300.00	300.00	0.00%	0.00	Fee set by statute
Change of name on permit	25.00	25.00	0.00%	0.00	Fee set by statute
Copy of permit	15.00	15.00	0.00%	0.00	Fee set by statute
Temporary Use Notice					
Submission of Notice	500.00	500.00	0.00%	0.00	Fee set by statute
Copy of Notice	25.00	25.00	0.00%	0.00	Fee set by statute

Agenda Item 5

LICENSING AND GAMBLING ACTS COMMITTEE

Thursday 5 September 2013

COUNCILLORS PRESENT: Councillors Brett (Chair), Clarkson (Vice-Chair), Campbell, Cook, Curran, Goddard, Hollick, Khan, Smith and Williams.

OFFICERS PRESENT: Mathew Metcalfe (Democratic and Electoral Services), Julian Alison (Licensing Team Leader) and Daniel Smith (Law and Governance)

9. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Laurence Baxter, Anne-Marie Canning, Van Coulter and Mark Lygo.

10. DECLARATIONS OF INTEREST

None declared.

11. LICENSING ACTIVITY UPDATE APRIL- JULY 2013

The Head of Environmental Development submitted a report (previously circulated, now appended) that provided an update on the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between April 2013 and July 2013. Julian Alison (Licensing Team Leader) presented the report to the Committee and expanded on the work completed to date.

The Committee agreed to note the report.

12. CONSULTATION RESPONSES TO DRAFT REVISED STATEMENT OF GAMBLING POLICY

The Head of Environmental Development submitted a report (previously circulated, now appended) which detailed the Draft Revised Statement of Gambling Licensing Policy.

Julian Alison (Licensing Team Leader) presented the report.

The Committee agreed:

- (a) To consider and note the responses received to the consultation;
- (b) To confirm the retention of the "No Casino" resolution for the purpose of adopting a new policy;
- (c) To recommend the Draft Revised Statement of Gambling Licensing Policy to the city executive Board and Council for adoption.

13. MINUTES

The Committee agreed the minutes of the meeting held on 21st May 2013.

14. DATES OF FUTURE MEETINGS

The Committee agreed to note that its next meeting would be on Tuesday 21st January 2014.

The meeting started at 5.00 pm and ended at 5.07 pm